



YOUR NEW WINDOWS & DOORS

YOUR GUIDE TO THE WORKS

This is the general guide to works taking place however this is subject to change. If there are any delays, your Customer Liaison Officer will keep you informed.

Windows

Benefits: Prevent drafts, improves aesthetic of your home, improves soundproofing, provides improved security and are secure by design accredited, improved energy efficiency

Door(s)

Benefits: You can choose the style and colour, provides improved security, improves soundproofing, improves the aesthetic of your home, improved energy efficiency.



Please be advised that Fortem and its subcontractors do not reinstall blinds, curtains, nets, etc.

A GUIDE TO YOUR DOOR INSTALLATION

STEP 1

We will perform checks and explain the measures and procedures that will be undertaken to install your windows (and/or) door(s). We will let you know which rooms we require access to on each day of the installation.

STEP 2

We will require access to your window/door - 1m for ground floor windows and 3m for first floor windows. Please ensure you move any plant pots and garden furniture from the work area and ensure windows/doors are free from bushes, trees and Ivy.

STEP 2 CONTINUED

Internally please ensure all items are moved from around windows (1m if possible) and that any items fixed to the windows or within the window reveals including blinds are removed prior to the installation day. Ensure clear access is maintained at all times.

STEP 3

Dust sheets will be used and overshoes will be worn at all times. Any fittings within the work area are to be protected and warning signs displayed. Access to the area will be prohibited until works are safely complete.

STEP 4

When the work is complete or at the end of a working day the operative will clean all debris from the surrounding area. We will ensure that the area is clean and tidy before we leave.

STEP 5

Once the installation is complete the team will show you how to operate your new windows and/or door(s).